



Canons of Ethics for Members

Preamble

The ITE Member, to uphold and advance the honor and dignity of the profession and in keeping with high standards of ethical conduct, will:

- Use professional knowledge and skill for the advancement of human welfare;
- Be honest and impartial in dealing with employer, clients, and the public;
- Strive to increase the competence and prestige of the profession.

Relations with the Public

- Sec. 1. □ The member will have due regard for the safety, health and welfare of the public in the performance of professional duties.
- Sec. 2. □ The member will endeavor to extend public knowledge and appreciation of the profession and its achievements, and will oppose any untrue, unsupported, or exaggerated statements regarding the profession.
- Sec. 3. □ The member will not practice, market or promote in a false, misleading, or deceptive manner. (1992)
- Sec. 4. □ The member will express an opinion on a professional subject only when it is founded on adequate knowledge and honest conviction.
- Sec. 5. □ The member will preface any ex parte statements, criticisms, or arguments issued by clearly indicating on whose behalf they are made.

Relations with Employers and Clients

- Sec. 6. □ The member will act in professional matters for each client or employer as a faithful agent or trustee.
- Sec. 7. □ The member will endeavor to avoid a conflict of interest with employer or client, but when unavoidable conflict arises, will fully disclose the circumstances to all parties involved.
- Sec. 8. □ The member will act fairly and justly toward vendors and contractors and will not request, propose or accept any gratuities or commissions, directly or indirectly, that might compromise the member's professional judgment or induce an action to secure or retain work for any vendor or contractor or the member.
- Sec. 9. □ The employer or client will be informed by the member of financial interest in any vendor or contractor, in any business, or in any invention, machine or apparatus, which is involved in a project or work of the employer or client. Such interest will not be allowed to affect decisions regarding professional services which the member may be called upon to perform.
- Sec. 10. □ The member will indicate to employer or client the adverse consequences to be expected by overruling professional judgment.
- Sec. 11. □ The member will guard against conditions that are dangerous or threatening to life, limb, or property on work for which the member is responsible, or, if not responsible, will promptly call such conditions to the attention of those who are responsible.
- Sec. 12. □ The member will undertake only those professional assignments for which the member is qualified. The employer or client will be advised to engage specialists and the member will cooperate with them whenever the employer's or client's interests are served best by such an arrangement.
- Sec. 13. □ The member will not disclose information concerning the business affairs or technical processes of any present or former employer or client without their consent.
- Sec. 14. □ The member will not accept compensations from more than one party for the same service, or for other services pertaining to the same work, without the consent of all interested parties.
- Sec. 15. □ The member will not offer to or pay either directly or indirectly any commission, political contribution, or fee, or other consideration in order to secure or retain work, exclusive of securing salaried positions through employment agencies.

Relations with Other Professionals

- Sec. 16. □ The member will endeavor to provide opportunity for the professional development and advancement of professionals in the member's employ or under the member's supervision.
- Sec. 17. □ The member will not injure maliciously the professional reputation, prospects, or practice of another professional. However, proof that another professional has been unethical, illegal, or unfair in professional practice, should be given to the proper authority.
- Sec. 18. □ The member will not engage in competitive practices contrary to the law. (1992)
- Sec. 19. □ The member will, in the solicitation, submittal or evaluation of a proposal for professional services, give due regard to all aspects, including: technical capability, prior experience, creativity and suitability of the proposed work plan.
- Sec. 20. □ The member will cooperate in advancing the profession by interchanging information and experience with other professionals and students, and by contributing to public communication media, and to the effects of professional and scientific societies and schools.
- Sec. 21. □ The member will not associate with or allow the use of his or her name by an enterprise of questionable character, nor become professionally associated with professionals who do not conform to ethical practices, or with persons not legally qualified to render the professional services for which the association is intended.
- Sec. 22. □ The member will not exert undue influence or offer, solicit, or accept compensation for the purpose of affecting negotiations for professional engagement.